

# DATES & PRICES

2010



TOP  
24

Spanish Language Schools  
in Spain & Latin America



# Enforex

Spanish in the Spanish World



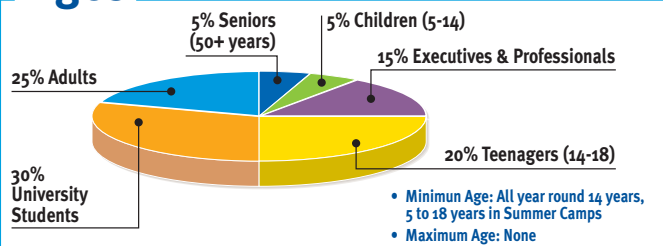
# Enforex

# What does Enforex offer?

## Enforex Guarantees

- Average of **5 students per classroom** (maximum of 10 in Spain and 8 students max in Tenerife & Latin America). **ENFOREX schools are open all year round** and courses **start every Monday** of the year, for **beginners too**.
- More than **20 years of experience** in teaching Spanish to foreign students. Our high quality Spanish programs and our experience make us a leader in Spanish language teaching.
- 6 different levels** of Spanish all year round (Europe: A1-C2; US: 101-4004). All levels mentioned, with the exception of superior, are divided into 3 sublevels of lower or higher language knowledge.
- Ages: **minimum age** for ENFOREX schools is 14 years old; Cádiz, Málaga, Mexico, Pamplona & Tenerife 17 years old; Latin America 18 years old.
- 24 Spanish Language schools** in several of the most important and representative cities of Spain (Alicante, Barcelona, Cádiz, Granada, Madrid, Málaga, Marbella, Pamplona, Salamanca, Sevilla, Tenerife & Valencia), Latin America (Argentina, Bolivia, Chile, Costa Rica, Cuba, Dominican Republic, Ecuador, Guatemala, Mexico & Peru) and 9 international Summer Camps in Spain (Barcelona, Granada, Madrid, Marbella, Salamanca, Sevilla & Valencia).
- Our schools in Spain use the **same ENFOREX original teaching method and syllabus** (except Cádiz, Málaga, Pamplona & Tenerife) allowing the students to **combine cities with no extra fee** and to experience the rich variety of Spanish cultures in one stay.
- ENFOREX is an accredited center of the **INSTITUTO CERVANTES** in Alicante, Barcelona, Madrid, Marbella, Salamanca, Sevilla, Tenerife & Valencia.
- ENFOREX Madrid, Barcelona, Marbella, Salamanca, Sevilla & Valencia have been certified by the **CEELE** (Certificate of Quality in Teaching Spanish as a Foreign Language) and approved by the Department of Philology of the **UNIVERSITY OF ALCALÁ** (Madrid), Eduespaña and by the Spanish Chamber of Commerce.
- ENFOREX is a member of the following national and international organizations: eduSpain, FYTO, NAFSA, ALTO, AATSP, AEEM, AMACFE, FEDELE, AECAE, ACTFL & ELITE.
- ENFOREX is approved by **CSN** (Sweden) & **Bildungsurlaub** (Germany).
- ENFOREX programs have been adapted to the American Models and **recognized by many prestigious American universities**. Our system enables the American students to incorporate themselves in our program in order to receive the corresponding **credits of the course**.
- All the schools are located in the city centers** with easy access by public transportation. ENFOREX has the best school locations in each city!
- Guaranteed international atmosphere: ENFOREX welcomes **more than 20,000 students per year** of more than **72 nationalities** in 24 different centers.
- Different types of accommodation** (host families, student residences, shared or private apartments & hotels) carefully chosen, all at a maximum distance of 15-30 minutes from the school. All accommodations provided have been visited by ENFOREX staff and have passed a strict quality control inspection.
- Customer service:** Our staff speaks different languages, and we help and support all our students from the moment they decide to come to Spain until they complete their course and stay.

## Ages



## What is included in the price?

- All students who take more than one course in any ENFOREX school within the same year, do not have to pay more than **one application fee**.
- Possibility of combining different locations with no extra fees** following the same academic program (except Cádiz, Málaga, Pamplona & Tenerife).
- Spanish course (according to the chosen program) from Monday to Friday (except holidays) during the mornings or afternoons depending on the level of Spanish and the number of students enrolled in the course. Student shift will be confirmed only on the first day after the entry test.
- Written and oral placement test** on the first day of class for all students except beginners.
- 5 hours of Spanish cultural lessons** or cultural workshops (+5 courses).
- ENFOREX student manual & school handbook** with useful information about the school, course contents, program of activities and excursions, general informational pamphlets, etc...
- Accredited certificate and academic report** upon completion of the course, with the CEELE (University of Alcalá) seal.
- We issue **transcripts for US students** seeking academic credits (prior request).
- Some **cultural activities and excursions** to places of interest, in order to bring students closer to our customs, festivals, food, culture, etc.
- Spanish welcome reception at the school (Alicante, Barcelona, Granada, Madrid, Marbella, Salamanca, Sevilla & Valencia).
- Student ID card**, free fax reception service, e-mail and post service.
- Use of the computer & Internet room**, Wi-fi connection, library and video room.
- Free unlimited e-mail and Internet access** in the school's Internet room, depending on availability.
- Language intercambio classes and cultural exchanges with the Spanish students** who are studying foreign languages at ENFOREX Madrid, Valencia and Barcelona.
- 24-hour** emergency phone line.

## Spanish National Holidays in 2010

- **January 1<sup>st</sup>** New Year's day
- **January 6<sup>th</sup>** Epiphany
- **April 2<sup>nd</sup>** Easter
- **May 1<sup>st</sup>** Labour Day
- **August 15<sup>th</sup>** Asunción de la Virgen
- **October 12<sup>th</sup>** Spanish National Holiday
- **November 1<sup>st</sup>** All Saints day
- **December 6<sup>th</sup>** Constitution Day
- **December 8<sup>th</sup>** Inmaculada Concepción
- **December 25<sup>th</sup>** Christmas

- Please note that when a public holiday falls on a Sunday, it may be celebrated on a weekday in some communities.
- In case of two holidays within one week (Monday to Friday), one day of the missed lessons will be recuperated.
- One on one classes will be recuperated in any case.
- Partner schools have different policies regarding holidays, so please contact our Head Office for more information.

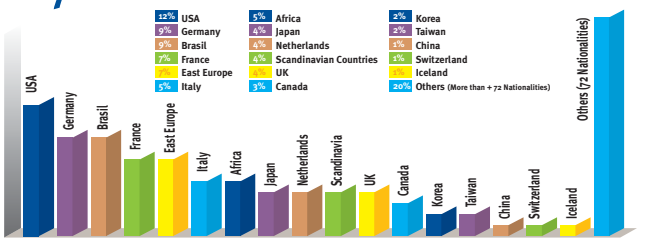
Please check <http://www.enforex.com/holidays-spain.html> for updated holidays, as this is a provisional list

### 2010 local holidays are not yet confirmed, please find below a provisional list:

- Alicante: 19/3, 1/4, 5/4, 23/4, 9/10
- Barcelona: 5/4, 1/6, 24/6, 11/9, 24/9, 26/12
- Cádiz: 15/2, 1/4, 16/8, 7/10
- Granada: 2/1, 28/2, 1/4, 3/6
- Madrid: 1/4, 2/5, 15/5, 3/6, 9/11
- Málaga: 28/2, 1/4, 19/8
- Marbella: 28/2, 1/4, 3/5, 19/10
- Pamplona: 19/3, 1/4, 5/4, 7/7, 25/7, 29/11, 3/12
- Salamanca: 1/4, 23/4, 12/6, 8/9
- Sevilla: 28/2, 1/4, 21/4, 3/6
- Tenerife: 2/2, 24/2, 2/4, 30/5, 16/7
- Valencia: 22/1, 19/3, 1/4, 5/4, 20/4, 9/10

**IMPORTANT:** Please check with our Head Office in order to confirm exact dates before planning your program because schools will be closed during official holidays (national and local). Also, please be aware that whenever one of these holidays is on Sunday, generally the day off will be the Monday after. These dates are provisional and we cannot be responsible for changes made by local authorities.

## + 72 nationalities



## Enforex textbook + Enforex exercise book

30 € per set (all levels)  
(not included in course or application price)

## Medical Insurance

60 € per 4 weeks or less

## Ask for our Enforex brochure!



24 Schools  
in 1 organization

# Intensive Spanish Courses

dates  
& prices 2010

**One-time application fee 65€ • 1 lesson: 55 minutes**

- ✓ Starting dates: Every Monday, all levels (including absolute beginners)
- ✓ Schools are open all year round
- ✓ Small classes: Average 5 students per class (maximum 10)
- ✓ Learn Spanish while traveling: Combination of cities whilst using the same methodology at no extra cost (except Málaga & Pamplona)

## General Intensive & Super Intensive Spanish Courses + 5 Cultural lessons

Schools / Locations	Alicante	Barcelona	Granada	Madrid	Málaga	Salamanca							
	Marbella	Pamplona	Sevilla	Valencia		Intensive+	Intensive	Super Intensive+	Part Time				
	Intensive+	Intensive	Super Intensive+	Part Time		Intensive+	Intensive	Super Intensive+	Part Time				
Duration / Weeks	20 + 5 lessons / week	20 lessons / week	25 + 5 lessons / week	10 lessons / week		20 + 5 lessons / week	20 lessons / week	25 + 5 lessons / week	10 lessons / week				
1 week	155 €	145 €	235 €	140 €		135 €	125 €	225 €	120 €				
2 weeks	310 €	290 €	470 €	280 €		270 €	250 €	450 €	240 €				
3 weeks	465 €	435 €	705 €	420 €		405 €	375 €	675 €	360 €				
4 weeks	620 €	580 €	940 €	560 €		540 €	500 €	900 €	480 €				
5 weeks	750 €	700 €	1.150 €	675 €		675 €	625 €	1.100 €	600 €				
6 weeks	900 €	840 €	1.380 €	810 €		810 €	750 €	1.320 €	720 €				
7 weeks	1.050 €	980 €	1.610 €	945 €		945 €	875 €	1.540 €	840 €				
8 weeks	1.200 €	1.120 €	1.840 €	1.080 €		1.080 €	1.000 €	1.760 €	960 €				
9 weeks	1.350 €	1.260 €	2.070 €	1.215 €		1.215 €	1.125 €	1.980 €	1.080 €				
10 weeks	1.500 €	1.400 €	2.300 €	1.350 €		1.350 €	1.250 €	2.200 €	1.200 €				
11 weeks	1.650 €	1.540 €	2.530 €	1.485 €		1.485 €	1.375 €	2.420 €	1.320 €				
12 weeks	1.740 €	1.620 €	2.700 €	1.560 €		1.500 €	1.380 €	2.340 €	1.380 €				
<b>+ extra week</b>	<b>145 €</b>	<b>135 €</b>	<b>225 €</b>	<b>130 €</b>		<b>125 €</b>	<b>115 €</b>	<b>195 €</b>	<b>115 €</b>				

**Starting dates & Levels**

Every Monday, all year round

Non beginner & beginner, all levels

The +5 cultural lessons cover various aspects of the Spanish & Latin American culture and civilization. These classes are available five times per week and are complementary to the regular courses. The maximum number of students in these classes is 16. All Intensive+ courses (20+5 lessons per week) will be converted into the Christmas program of 20 lessons per week for this period. You can combine different cities at no extra cost (except Málaga & Pamplona).

**Málaga:** Intensive not available. 1 lesson = 45 minutes. Textbook 35€.

**Pamplona:** Only available Intensive. Intensive supplement: 30€ per week. Beginners can start every 1<sup>st</sup> & 3<sup>rd</sup> Monday of the month. Textbook: Initial level included; Upper level 40€. School is closed from December 25<sup>th</sup> to January 2<sup>nd</sup> (2011).

## Long Duration course + 12 weeks

Schools / Locations	Alicante	Barcelona	Granada	Madrid	Málaga	Salamanca		
	Marbella	Pamplona	Sevilla	Valencia		Intensive+	Intensive	Super Intensive+
	Intensive+	Intensive	Super Intensive+		Intensive+	Intensive	Super Intensive+	
Duration / Weeks	20 + 5 lessons / week	20 lessons / week	25 + 5 lessons / week		20 + 5 lessons / week	20 lessons / week	25 + 5 lessons / week	
+ 12 weeks	1.740 €	1.620 €	2.700 €		1.500 €	1.380 €	2.340 €	
<b>+ extra week</b>	<b>145 €</b>	<b>135 €</b>	<b>225 €</b>		<b>125 €</b>	<b>115 €</b>	<b>195 €</b>	

**Starting dates & Levels**

Every Monday, all year round

Non beginner & beginner, all levels

The minimum duration of this course is 12 uninterrupted weeks. If you want to take a break during the course of your program, you must give us at least one week's notice and pay the corresponding change fee. The course price includes a significant discount (as long as the total cost of the program is paid in advance). You can combine different cities at no extra cost (except Málaga & Pamplona).

**Málaga:** Intensive not available. 1 lesson = 45 minutes. Textbook 35€.

**Pamplona:** Only available Intensive. Intensive supplement: 30€ per week. Beginners can start every 1<sup>st</sup> & 3<sup>rd</sup> Monday of the month. Textbook: Initial level included; Upper level 40€. School is closed from December 25<sup>th</sup> to January 2<sup>nd</sup> (2011).

## Semester, Academic Year & Foundation Year +20 to +48 weeks

Schools / Locations	Alicante	Barcelona	Granada	Madrid	Salamanca	
	Málaga	Marbella	Sevilla	Valencia	Intensive+	Intensive+
Duration / Weeks	Intensive+				Intensive+	
	20+5 lessons per week				20+5 lessons per week	
20 weeks	2.800 € per 20 weeks				2.500 € per 20 weeks	
30 weeks	4.200 € per 30 weeks				3.750 € per 30 weeks	
40 weeks	5.600 € per 40 weeks				5.000 € per 40 weeks	
48 weeks	6.720 € per 48 weeks				6.000 € per 48 weeks	
<b>+ extra week</b>	<b>140 € per week</b>				<b>125 € per week</b>	

**Starting dates & Levels**

Every Monday, all year round

Non beginner & beginner, all levels

The minimum duration of this course is 20 uninterrupted weeks. If you want to take a break during the course of your program, you must give us at least one week's notice and pay the corresponding change fee. The course price includes a significant discount (as long as the total cost of the program is paid in advance). You can combine different cities at no extra cost (except Málaga).

**Málaga:** 1 lesson = 45 minutes. Textbook 35€.

# Spanish for Specific Purposes

## One on One - Small Mini Groups - Private tuition & Spanish for Professionals

Duration / Lessons	1 Student in class	2 Students in class	3 Students in class
1 lesson per week	40 €	25 € per student	18 € per student
5 lessons per week	190 €	120 € per student	85 € per student
10 lessons per week	380 €	230 € per student	165 € per student
20 lessons per week	690 €	450 € per student	320 € per student
30 lessons per week	995 €	640 € per student	465 € per student
<b>1 extra lesson (+30)</b>	<b>33 €</b>	<b>22 € per lesson</b>	<b>15 € per lesson</b>

Schools / Locations				
Alicante	Barcelona	Granada	Madrid	Málaga
Marbella	Pamplona	Salamanca	Sevilla	Valencia

**Starting dates & Levels**  
 Any day, all levels  
 All lessons must be taken within the same week  
**Málaga:** 1 lesson: 45 minutes. Textbook 35€.  
**Pamplona:** Textbook: Initial level included; Upper level 40€. School is closed from December 25<sup>th</sup> to January 2<sup>nd</sup> (2011).

**Please note** that to enroll on private tuition classes for more than 1 person participating students must arrive together (except in Málaga). 15% additional fee for specific Spanish lessons (example: Medical Spanish, Legal Spanish, etc.). 15% additional fee for classes outside the school (Minimum: 15€).

## DELE Official Exam Preparation Course

Duration / Weeks	Lessons per week	Initial	Intermediate	Superior
4 weeks	20	620 €	620 €	745 €
5 weeks	20	750 €	750 €	900 €

Schools / Locations			
Barcelona	Granada	Madrid	Salamanca
Sevilla	Valencia		

**Starting dates**  
 4 weeks program: April 26<sup>th</sup>, July 26<sup>th</sup> & October 25<sup>th</sup>  
 5 weeks program: April 19<sup>th</sup>, July 19<sup>th</sup> & October 18<sup>th</sup>  
**Exam dates**  
 May 21<sup>st</sup>, August 20<sup>th</sup> & November 19<sup>th</sup>  
**Levels**

Preparation course for any of the 3 DELE levels (Initial, Intermediate & Superior). The price does not include the exam fee (approx. 120-200€), the exact prices for the exam are published by the Instituto Cervantes a month and half before the exam day. To formally register for the exam, please bring us a copy of your passport together with your personal details, full payment and permanent address the 1<sup>st</sup> day the course starts. Inscription fee: 5€ + exam fee. Minimum age required for the examination: 16 years old. Maximum 14 students per class. **Passing DELE exam:** ENFOREX guarantees that those students who complete a course of 3 or more months and who have had at least a 90% attendance rate will pass the DELE exam at the level of Spanish that they have acquired through the course. If the student does not pass the said exam, ENFOREX will offer the student a free 4-week Intensive+ course (20+5 lessons per week).

To enroll for the DELE Initial course, the student must have completed the A2 Spanish level (pre-intermediate)

## Spanish + History / + Art / + Literature Courses

Duration / Weeks	Lessons per week	Prices
2 weeks	20	695 € per 2 weeks
4 weeks	20	1.055 € per 4 weeks

Schools / Locations	Starting dates
Barcelona & Granada	January 4 <sup>th</sup> , March 8 <sup>th</sup> , June 21 <sup>st</sup> , July 12 <sup>th</sup> , September 6 <sup>th</sup> & October 4 <sup>th</sup>
Madrid & Salamanca	January 18 <sup>th</sup> , April 5 <sup>th</sup> , July 5 <sup>th</sup> & November 2 <sup>nd</sup>

20 lessons per week: 10 Spanish language + 10 History / Art / Literature lessons. Minimum 3 students per class. Maximum 14 students per class.

**Levels**  
 High intermediate or advanced level

## Business Spanish Course & Chamber of Commerce Exam

Duration / Weeks	Lessons per week	Prices
2 weeks	20 + 5	635 € per 2 weeks
4 weeks	20 + 5	1.055 € per 4 weeks

Schools / Locations	Starting dates
Barcelona & Salamanca	January 25 <sup>th</sup> , May 17 <sup>th</sup> , June 28 <sup>th</sup> , July 12 <sup>th</sup> , August 9 <sup>th</sup> , October 4 <sup>th</sup> & November 29 <sup>th</sup>
Madrid & Valencia	January 4 <sup>th</sup> , February 22 <sup>nd</sup> , April 19 <sup>th</sup> , June 14 <sup>th</sup> , July 12 <sup>th</sup> , Sept. 6 <sup>th</sup> & Nov. 2 <sup>nd</sup>

20 + 5 lessons per week: 10 Spanish language + 10 Business + 5 cultural lessons. ENFOREX is accredited by the Spanish Chamber of Commerce of Madrid and students can optionally take the official exams at the end of the course. Exam fees are not included (approx. 90€). Inscription fee: 5€ + exam fee.

**Levels**  
 High intermediate or advanced level

## Spanish + Internship - Work Experience

Duration / Weeks	Prices
4 weeks of Intensive+ course + 8 weeks of Work Experience	1.655 € per 12 weeks
4 weeks of Business course + 8 weeks of Work Experience	1.990 € per 12 weeks
8 weeks of Work Experience	1.095 € per 8 weeks
<b>+ extra week Work Experience</b>	<b>145 € per week</b>

Schools / Locations			
Barcelona	Granada	Madrid	Salamanca
Sevilla	Valencia		

**Included:** Language course if selected, training + information, evaluation, assessment and orientation; a full or part time internship working with professionals in the field selected; support and contact with ENFOREX. **Extra week Work Experience** not always available.

**Starting dates**  
 Intensive+ course / Work Experience: Every 1<sup>st</sup> Monday of each month, all year round  
 Business course / Work Experience: Please, refer to Business Spanish course starting dates & schools/locations  
**Levels**

High intermediate or advanced level

## Spanish Teacher Training Course & Pedagogical Seminars

Schools / Locations	Lessons per week / Duration	Prices
Madrid	30 lessons / 2 weeks	390 € per 2 weeks
Sevilla Easter Seminar	20 lessons / 3 days	145 € per 3 days
Valencia Spring Seminar	20 lessons / 3 days	145 € per 3 days
Barcelona Summer Seminar	10 lessons / 2 days	90 € per 2 days

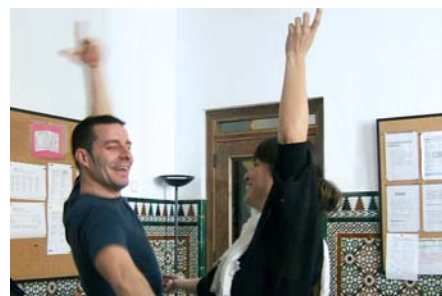
Schools / Locations	Starting dates
Barcelona	June 11 <sup>th</sup>
Madrid	January 4 <sup>th</sup> , July 5 <sup>th</sup>
Sevilla	March 29 <sup>th</sup>
Valencia	May 7 <sup>th</sup>

Seminars open to everyone; not limited to Spanish teachers. Minimum 5 students per class. Maximum 20 students per class.

**Levels**  
 Native Spanish or High intermediate & advanced level

# Spanish & Leisure Activities

dates  
& prices 2010



## Christmas Program

Duration / Weeks	Lessons per week	Prices
1 week	20	155 € per 1 week
2 weeks	20	310 € per 2 weeks

Most activities offered during the Christmas week are included in the price (except the transport costs and entrance fees).  
All Intensive+ courses (20+5 lessons per week) will be converted into the Christmas program of 20 lessons per week for this period.

Schools / Locations			
Barcelona	Granada	Madrid	Salamanca
Sevilla	Valencia		
Starting dates & Levels			
December 21 <sup>st</sup> (2009), 20 <sup>th</sup> (2010), 19 <sup>th</sup> (2011)			
Non beginner & beginner, all levels			

## 50+ Spanish Program

Duration / Weeks	Lessons per week	Price
2 weeks	20 + 5	515 € per 2 weeks

**Included:** 2 afternoon activities and 2 full day excursions per week.

We guarantee that participants will be placed with other 50+ students only on these dates and in these cities. During the rest of the year and in all other cities, students can still sign up for the Intensive program, starting any Monday, but we cannot guarantee placement with exclusively 50+ students.

Schools / Locations	Starting dates
Alicante	March 8 <sup>th</sup> & October 25 <sup>th</sup>
Marbella	February 15 <sup>th</sup> & November 15 <sup>th</sup>
Levels	
Beginner & intermediate level	

## Spanish + Flamenco Course

Duration / Weeks	Lessons per week	Prices
1 week	20 + 8	435 € per week
+ extra week	20 + 8	435 € per week

20 + 8 lessons per week: 20 Spanish language + 8 Flamenco lessons.  
Age: from 16 years old (we can make exceptions in the summer season).

**Please note** that students may need to purchase: Flamenco shoes, flamenco skirt and leotard (approx. 90€).

Schools / Locations			
Granada	Madrid	Marbella	Sevilla
Starting dates & Levels			
Every Monday, all year round			
Non beginner & beginner, all levels			

## Spanish + Golf Course / Spanish + Tennis Course

Duration / Weeks	Lessons per week	Prices
1 week	20 + 10	495 € per week
+ extra week	20 + 10	495 € per week

20 + 10 lessons per week: 20 Spanish lessons + 5 hours of tennis or golf lessons + 5 hours of practice.

Golf & Tennis level: From beginner to advanced.

Clubs are included. Balls must be acquired.

Schools / Locations			
Marbella			
Starting dates & Levels			
Every Monday, all year round			
Non beginner & beginner, all levels			

## Spanish + Scuba Diving

Duration / Weeks	Padi beginner / advanced	Padi dive master
2 weeks	895 € per 2 weeks	1.375 € per 2 weeks

**Included:** 2 weeks intensive Spanish course (20 + 5 Spanish lessons per week) + Scuba diving course (padi beginner/advanced/dive master).

Schools / Locations			
Tenerife			
Starting dates & Levels			
Non-beginners can start any Monday, year round.			
Beginners can start any Monday during July & August, at rest of the year on alternate Mondays: 4 & 18/1; 1 & 15/2; 1, 15 & 29/3; 12 & 26/4; 10 & 24/5; 7 & 21/6; 6 & 20/9; 4 & 18/10; 1, 15 & 29/11; 20 & 27/12			

## Special Group Programs for 8+ Students

Prices, dates, timetable, duration & course content  
according to the needs of the group

Excellent group prices!!! Please contact: [groups@enforex.es](mailto:groups@enforex.es)

Schools / Locations			
Alicante	Barcelona	Cádiz	Granada
Madrid	Málaga	Marbella	Pamplona
Salamanca	Sevilla	Tenerife	Valencia

# Partner Schools

## Cádiz & Tenerife

Application fee 65€ • Maximum students per class: Cádiz 10, Tenerife 8 • Cádiz: 1 lesson= 45 min. Tenerife: 1 lesson= 50 min.  
Study materials: 20€ in Cádiz, included in Tenerife

### General Intensive & Super Intensive Spanish Courses + 5 Cultural lessons

Schools / Locations	Cádiz Tenerife		
	Intensive	Super Intensive	Part Time
Duration / Weeks	20 + 5 lessons / week	30 + 5 lessons / week	10 + 5 lessons / week
1 week	179 €	285 €	130 €
2 weeks	358 €	570 €	260 €
3 weeks	537 €	855 €	390 €
4 weeks	716 €	1.140 €	520 €
5 weeks	875 €	1.375 €	625 €
6 weeks	1.050 €	1.650 €	750 €
7 weeks	1.225 €	1.925 €	875 €
8 weeks	1.320 €	2.080 €	960 €
9 weeks	1.485 €	2.340 €	1.080 €
10 weeks	1.650 €	2.600 €	1.200 €
11 weeks	1.815 €	2.860 €	1.320 €
12 weeks	1.920 €	3.000 €	1.380 €
+ extra week	160 €	250 €	115 €

**Starting dates & Levels**  
Non-beginners can start any Monday, year round.  
Beginners can start any Monday during July & August, at rest of the year on alternate Mondays: 4 & 18/1; 1 & 15/2; 1, 15 & 29/3; 12 & 26/4; 10 & 24/5; 7 & 21/6; 6 & 20/9; 4 & 18/10; 1, 15 & 29/11; 20 & 27/12  
**Cádiz:** Only Intensive course available.  
**Please note** that Cádiz school reserves the right to change a group course into One on One tuition (1 or 2 students) in case there is no other student at the same level. If this happens there will be a reduction of class hours of 50%.

**Christmas Program in Tenerife**  
**Starting dates**  
December 21<sup>st</sup> & 28<sup>th</sup> (2009), 20<sup>th</sup> & 27<sup>th</sup> (2010)  
**Level**  
Non beginner & beginner, all levels  
**Price includes:** 20 lessons per week: **179€ per 1 week** **358€ per 2 weeks**

### Long Duration course + 12 weeks

Schools / Locations	Cádiz Tenerife		
	Intensive	Super Intensive	Part Time
Duration / Weeks	20 + 5 lessons / week	30 + 5 lessons / week	10 + 5 lessons / week
12 weeks	1.920 €	3.000 €	1.380 €
+ extra week	160 €	250 €	115 €

**Starting dates & Levels**  
Non-beginners can start any Monday, year round.  
Beginners can start any Monday during July & August, at rest of the year on alternate Mondays: 4 & 18/1; 1 & 15/2; 1, 15 & 29/3; 12 & 26/4; 10 & 24/5; 7 & 21/6; 6 & 20/9; 4 & 18/10; 1, 15 & 29/11; 20 & 27/12

**Cádiz:** Only Intensive course available.  
**Please note** that Cádiz school reserves the right to change a group course into One on One tuition (1 or 2 students) in case there is no other student at the same level. If this happens there will be a reduction of class hours of 50%.

### Semester, Academic Year & Foundation Year +20 to +48 weeks

Schools / Locations	Cádiz Tenerife	
	Intensive	Super Intensive
Duration / Weeks	20 + 5 lessons / week	30 + 5 lessons / week
20 weeks	3.000 € per 20 weeks	4.700 € per 20 weeks
30 weeks	4.500 € per 30 weeks	7.050 € per 30 weeks
40 weeks	6.000 € per 40 weeks	9.400 € per 40 weeks
48 weeks	7.200 € per 48 weeks	11.280 € per 48 weeks
+ extra week	150 € per week	235 € per week

**Starting dates & Levels**  
Non-beginners can start any Monday, year round.  
Beginners can start any Monday during July & August, at rest of the year on alternate Mondays: 4 & 18/1; 1 & 15/2; 1, 15 & 29/3; 12 & 26/4; 10 & 24/5; 7 & 21/6; 6 & 20/9; 4 & 18/10; 1, 15 & 29/11; 20 & 27/12  
**Cádiz:** Only Intensive course available.  
**Please note** that Cádiz school reserves the right to change a group course into One on One tuition (1 or 2 students) in case there is no other student at the same level. If this happens there will be a reduction of class hours of 50%.

### One on One - Small Mini Groups - Private tuition

Schools / Locations	Cádiz Tenerife	
	1 Student in class	2 Students in class
1 lesson per week	40 €	30 € per student
5 lessons per week	195 €	145 € per student
10 lessons per week	380 €	285 € per student
20 lessons per week	740 €	540 € per student
25 lessons per week	900 €	650 € per student
1 extra lesson (+25)	35 €	25 € per lesson

**Starting dates & Levels**  
Any weekday, all levels  
Supplement per class outside normal hours (ask for availability): 18€.  
For specialized subjects, please ask our Head Office for availability and quotes.  
**Cádiz:** only 1 student in class available.  
Minimum of 10 lessons per week.

### 50+ Spanish Program in Tenerife

Duration / Weeks	Lessons per week	Price
2 weeks	20 + 5	595 € per 2 weeks

Minimum 3 students per class. Program includes visits, cultural and dance lessons.  
We guarantee that participants will be placed with other 50+ students only on these dates and in these cities. During the rest of the year and in all other cities, students can still sign up for the intensive program, starting any Monday, but we cannot guarantee placement with exclusively 50+ students.

### Spanish + Scuba Diving in Tenerife

Duration / Weeks	Padi beginner / advanced	Padi dive master
2 weeks	895 € per 2 weeks	1.375 € per 2 weeks

**Price includes:** 2 weeks intensive Spanish course (20 + 5 Spanish lessons per week) + Scuba diving course (padi beginner/advanced/dive master).

**Starting dates & Levels**  
Non-beginners can start any Monday, year round.  
Beginners can start any Monday during July & August, at rest of the year on alternate Mondays: 4 & 18/1; 1 & 15/2; 1, 15 & 29/3; 12 & 26/4; 10 & 24/5; 7 & 21/6; 6 & 20/9; 4 & 18/10; 1, 15 & 29/11; 20 & 27/12

# Accommodations

## in Spain

dates & prices 2010

The accommodation is available from 12:00 noon (18:00 for Cádiz) on the Sunday prior to the first day of the course (Monday), until 12:00 noon on the Saturday following the last day of class (Friday). Those students who, for any reason (i.e. flight arrival) need their accommodation to be available before or after the above mentioned dates will be charged for any extra days needed (max. 3 days). The cost of an entire week will be charged to those students requiring 4 or more additional days of accommodation. Enforex does not guarantee the availability of extra days of accommodations.

**NOTE:** It is necessary to leave a deposit upon arrival (150€ payable in cash or with credit card authorization) when staying in Student residence or Shared flat-student apartment. The deposit shall be returned to the student at the end of the stay providing there are no damages.

**NOTE:** The students should contact our central office in order to be informed about the place and the time to pick up the keys of their rooms. The students must respect all rules and regulations set by families, residences and shared flat administrations. If there is damage to the premises the student must pay for the corresponding amount.

### Shared Flat - Student Apartment (without meals)

Schools / Locations	Salamanca			Alicante	Granada	Marbella	Barcelona	Cádiz	Madrid	Málaga
	Double	Single	Double for single use	Pamplona	Sevilla	Valencia				
Price per week										
Less than 4 weeks	75 €	100 €	150 €	95 €	129 €	175 €	140 €	205 €	255 €	
4 weeks or more	65 €	90 €	130 €	85 €	115 €	165 €	120 €	180 €	215 €	

**Price includes:** Bed linen (in Cádiz can be hired & in Málaga can be bought, approx. 25€), blankets, access to fully equipped kitchen and laundry room, shared bathroom, shared TV, central heating and gas costs (except Málaga). Cleaning service is not included (only common areas once a week). No cleaning in Cádiz.

**Extra bed available.**

**Triple rooms** available when 3 students are traveling together at a discount of 10% from double room price per student.

**Extra day double room** (max. 3 days): **35€ per day**      **Extra day single room** (max. 3 days): **45€ per day**

**Cádiz:** No private bathroom available.

**Cádiz & Pamplona:** Double room only available for 2 students traveling together.

**High season Marbella: from June 13<sup>th</sup> to August 29<sup>th</sup>**

High season Marbella	double room	40 € per week
	single room	70 € per week
Private bathroom supplement	double room	60 € per week
	single room	100 € per week

**Pamplona:** San Fermín supplement (July 4<sup>th</sup> to 17<sup>th</sup>): **100€ per week**

### Host Family

Schools / Locations	Salamanca		Alicante	Granada	Barcelona	Cádiz
	Double	Single	Sevilla	Valencia	Madrid	Málaga
Price per week						
Half board	135 €	145 €	145 €	155 €	179 €	215 €
Full board	145 €	155 €	155 €	165 €	215 €	245 €

Please note that 90% of host families in Barcelona do not offer lunch in the house, but a packed lunch.

**High season Málaga: from June 5<sup>th</sup> to September 26<sup>th</sup>**

High season Málaga	double room	40 € per week
	single room	70 € per week

**Price includes:** Bed linen, blankets, laundry once per week & meals.

**Extra day double room** (max. 3 days): **35€ per day**

**Extra day single room** (max. 3 days): **45€ per day**

**Cádiz & Pamplona:** Double room only available for 2 students traveling together.

**Pamplona:** San Fermín supplement (July 4<sup>th</sup> to 17<sup>th</sup>): **100€ per week**

### Student Residence & Guest House

Schools / Locations	Granada		Salamanca		Barcelona	Madrid
	Double	Single	Sevilla	Valencia	Marbella	Valencia
Price per week						
No meals	139 €	159 €			185 €	229 €
Half board	179 €	209 €			215 €	259 €
Full board	199 €	229 €			250 €	295 €

Residences in Barcelona do not offer lunch in the accommodation, but a packed lunch.

Residence in Marbella includes meals during the months of July & August only.

Use of kitchen is not permitted.

In most cities we have several residences & guest houses.

**Triple rooms** available when 3 students are traveling together at a discount of 15% from double room price per student.

**High season Barcelona & Marbella: from June 13<sup>th</sup> to August 29<sup>th</sup>**

High season Barcelona	double room	25 € per week
	single room	50 € per week
High season Marbella	double room	75 € per week
	single room	125 € per week
Private bathroom supplement	double room	60 € per week
	single room	100 € per week

**Price includes:** Bed linen, blankets, cleaning service & meals.

**Extra day double room** (max. 3 days): **35€ per day**

**Extra day single room** (max. 3 days): **45€ per day**

### Private Apartment

Schools / Locations	Alicante	Marbella	Salamanca	Barcelona	Madrid	Tenerife
	Sevilla	Valencia	Valencia		Valencia	
Price per week						
1 bedroom apartment		745 €		995 €		
2 bedroom apartment		945 €		1.295 €		
+ extra day (max. 3 days)		129 €		169 €		

**Price includes:** Daily cleaning and Internet access.

**Price includes VAT (local taxes).**

**Private apartment** must be paid at time of booking and in case of cancellation no refund or credit towards purchase of other products applies.

Prices are approximate and subject to surcharges during fairs, conventions, high season (from June 13<sup>th</sup> to August 29<sup>th</sup>), national/local holidays. Exact price quotes will be provided when requesting availability.

### Tenerife Host Family & Shared Flat

Price per week		Breakfast	Half board	Full board	Price per week		Regular	Premium
		Host family	Double room	169 €			189 €	219 €
	Single room	199 €	219 €	249 €		Single room	120 €	685 €
Premium host family	Double room	-	335 €	395 €		Double room for single use	170 €	785 €
	Single room	-	395 €	465 €				

Shared double room (with another student in the same room): If you reserve a double room and there is no other student with whom you can share, we reserve the right to change your room at any time. **Tenerife accommodation placement fee:** 30€. **High season Tenerife:** Carnival supplement (from February 7<sup>th</sup> to 21<sup>st</sup>): **55€ double room per week; 95€ single room per week.**

**Host family price includes:** Bed linen, blankets, laundry once per week & meals.

**Premium host family price also includes:** Internet access & private bathroom.

**Extra day double room** (max. 3 days): **35€ per day**      **Single room** (max. 3 days): **45€ per day**

**Extra day premium double room** (max. 3 days): **55€ per day**      **Single room** (max. 3 days): **75€ per day**

**Premium apartment price also includes:** Private bathroom, daily cleaning and Internet access.

**Premium apartment** must be paid at time of booking and in case of cancellation no refund or credit towards purchase of other products applies.

**Apartment price includes:** Bed linen & cleaning service in communal areas once a week, access to fully equipped kitchen and laundry room, shared bathroom, shared TV, maintenance and repairs, gas, electricity and water costs.

**Private bathroom supplement** double room: **60€ per week**

Single room: **100€ per week**

**Extra day regular apartment** double room (max. 3 days): **35€ per day**

Single room (max. 3 days): **45€ per day**

**Extra day premium apartment** double room (max. 3 days): **95€ per day**

Single room (max. 3 days): **105€ per day**

# Other fees in Spain

## Pick-Up - Language Schools

Price per way, per person		1 person - Arrival or Departure	2 or more people
<b>Alicante</b>	Alicante airport, train or bus station	85 €	55 €
	Valencia airport, train or bus station	215 €	115 €
<b>Barcelona</b>	Barcelona airport, train or bus station	85 €	55 €
	Gerona airport, train or bus station	215 €	115 €
<b>Cádiz</b>	Jerez airport, train or bus station	85 €	75 €
	Sevilla airport, train or bus station	185 €	170 €
<b>Granada</b>	Granada airport, train or bus station	85 €	55 €
	Málaga airport, train or bus station	165 €	105 €
<b>Madrid</b>	Madrid airport, train or bus station	85 €	55 €
<b>Málaga</b>	Málaga airport, train or bus station	85 €	85 €
<b>Marbella</b>	Málaga airport, train or bus station	95 €	70 €
	Gibraltar airport, train or bus station	120 €	90 €
<b>Pamplona</b>	Pamplona airport, train or bus station	85 €	55 €
	Madrid airport, train or bus station	199 €	115 €
<b>Salamanca</b>	Madrid airport + Salamanca bus station*	115 €	90 €
	Valladolid airport, train or bus station	199 €	115 €
	Salamanca airport, train or bus station	85 €	55 €
<b>Sevilla</b>	Sevilla airport, train or bus station	85 €	55 €
	Sevilla airport, train or bus station	85 €	55 €
<b>Tenerife</b>	Tenerife Norte airport, train or bus station	85 €	55 €
	Tenerife Sur airport, train or bus station	155 €	99 €
<b>Valencia</b>	Alicante airport, train or bus station	215 €	115 €
	Valencia airport, train or bus station	85 €	55 €

\* Salamanca bus: Transfer from Madrid airport to bus station, bus to Salamanca & transfer from Salamanca station to accommodation.



## Pick-Up - Summer Camps

Price per way, per person		1 person	2 or more people
<b>Barcelona SC</b>	Barcelona airport, train or bus station	85 €	55 €
	Granada airport, train or bus station	85 €	55 €
<b>Granada SC</b>	Granada airport, train or bus station	85 €	55 €
	Bus from and to Madrid*	145 €	145 €
<b>Madrid SC</b>	Madrid airport, train or bus station	85 €	55 €
	Málaga airport, train or bus station	85 €	55 €
<b>Marbella SC</b>	Málaga airport, train or bus station	85 €	55 €
	Bus from and to Madrid*	145 €	145 €
<b>Salamanca SC</b>	Madrid airport, train or bus station	180 €	105 €
	Bus from and to Madrid*	105 €	105 €
<b>Sevilla SC</b>	Sevilla airport, train or bus station	85 €	55 €
	Bus from and to Madrid*	125 €	125 €
<b>Valencia SC</b>	Valencia airport, train or bus station	85 €	55 €
	Bus from and to Madrid*	125 €	125 €

\* Return transfer from Madrid includes: Collection at Madrid airport, transfer to meeting point & bus to destination.

## Other fees & Services

	Prices	
<b>Application fee</b>	65 €	
<b>Courier / Express mail</b>	110 €	
<b>Medical Insurance (4 weeks or less)</b>	60 €	
	On accommodation	125 €
<b>Changes after arrival</b>	Change of school or program	125 €
	Break in the course for max. period of 3 weeks	100 €
<b>Libro de texto - Student book</b>	17 €	
<b>Libro de ejercicios - Exercise book</b>	13 €	
<b>Accommodation &amp; Placement fee</b>	75 €	
Accommodation without taking a course	per week	
<b>DELE, Chamber of Commerce or other exam inscription fees</b>	5 €	



# Application form

Application form



# Enforex

Head Office

Alberto Aguilera, 26  
28015 Madrid - Spain  
Phone. +34 91 594 37 76  
Fax. +34 91 594 51 59  
registration@enforex.es



Please send this form (2 pages) to:  
**ENFOREX**  
Spanish Language School  
or our representative

## Personal Details

LAST NAME ..... HOME ADDRESS .....

FIRST NAME ..... CITY .....

NATIONALITY ..... ZIP CODE ..... STATE .....

NATIVE LANGUAGE ..... COUNTRY .....

DAY/MONTH/YEAR OF BIRTH ...../...../19..... AGE .....

MALE  FEMALE PASSPORT N° .....

PARENT'S NAME (or spouse) ..... PHONE: (.....) (.....) (.....)

PARENT'S PHONE NUMBER (or spouse) ..... FAX: (.....) (.....) (.....)

PHONE NUMBER ..... E-MAIL .....

ADDRESS IN SPAIN DURING THE ENFOREX COURSE (IF KNOWN) ..... WORK NUMBER ..... OCCUPATION .....

PHONE .....

## Course Selected

Please register me for the following program (s)

COURSE NAME	CITY/SCHOOL	Nº OF WEEKS	LESSONS PER WEEK	START DATE	FINISH DATE
A. ....	.....	.....	.....	...../...../.....	...../...../.....
B. ....	.....	.....	.....	...../...../.....	...../...../.....
C. ....	.....	.....	.....	...../...../.....	...../...../.....
D. ....	.....	.....	.....	...../...../.....	...../...../.....
E. ....	.....	.....	.....	...../...../.....	...../...../.....

### SPAIN (all year round)

- Alicante
- Granada
- Marbella
- Sevilla
- Barcelona
- Madrid
- Pamplona
- Tenerife
- Cádiz
- Málaga
- Salamanca
- Valencia
- Other.....

### SUMMER CAMP IN SPAIN

- Barcelona
- Marbella (Albergue)
- Salamanca
- Granada
- Marbella (Alborán)
- Sevilla
- Madrid
- Marbella (Alemán)
- Valencia
- Other.....

### LATIN AMERICA

- ARGENTINA - Bariloche
- COSTA RICA - Coronado
- CUBA - Havana
- DOMINICAN REPUBLIC - S. Domingo
- MÉXICO - Guanajuato
- ARGENTINA - Buenos Aires
- COSTA RICA - Flamingo Beach
- CUBA - Santiago
- DOMINICAN REPUBLIC - Sosua
- MÉXICO - Oaxaca
- ARGENTINA - Córdoba
- COSTA RICA - Heredia
- CUBA - Trinidad
- ECUADOR - Quito
- MÉXICO - Playa del Carmen
- ARGENTINA - Mendoza
- COSTA RICA - Monteverde
- CHILE - Santiago
- GUATEMALA - Antigua
- MÉXICO - Puerto Vallarta
- BOLIVIA - Sucre
- COSTA RICA - Playa Jacó
- OTHER .....
- PERÚ - Cusco

Have you ever studied in Spain before? .....

How did you hear of ENFOREX? .....

NOTE: .....

If "0" is a complete beginner and "9" a fluent speaker, what is your level?

0 1 2 3 4 5 6 7 8 9

Name, telephone, e-mail and address of your Spanish teacher .....

## Invitation Letter

Do you require it?  YES  NO

DAY/MONTH/YEAR OF BIRTH ...../...../19..... PASSPORT N°.....

ENFOREX will send out invitation letter only if the total cost of the program has been paid

To be sent: Address .....

Express courier (110€)  Regular post (free)

## Airport Transfers

If you would like to be met at the airport and transferred to your accommodation, please complete the data below:

YES, I WANT ARRIVAL TRANSFER  NO, I DON'T WANT ARRIVAL TRANSFER

DAY-MONTH/YEAR OF ARRIVAL ...../...../..... ARRIVAL TIME ...../..... AM/PM

COMING FROM (CITY) .....

COMING TO AIRPORT:  ALICANTE  BARCELONA  GERONA  GIBRALTAR

GRANADA  JEREZ  MADRID  MÁLAGA  PAMPLONA  SALAMANCA

SEVILLA  TENERIFE NORTE  TENERIFE SUR  VALENCIA  VALLADOLID

OTHER .....

AIRLINE: ..... FLIGHT N°: .....

Please advise ENFOREX of your arrival details as soon as possible, at least 14 days before the course begins.

YES, I WANT RETURN TRANSFER  NO

DAY-MONTH/YEAR OF DEPARTURE ...../...../..... DEPARTURE TIME ...../..... AM/PM

DEPARTURE AIRPORT: .....

YES, I WANT A BUS TO SUMMER CAMP IN:

BARCELONA  GRANADA  MADRID  MARBELLA  SALAMANCA

SEVILLA  VALENCIA  OTHER .....

ONE WAY  TWO WAYS

Our driver will meet you holding an ENFOREX sign with your name on it in the arrivals lounge. If your flight is delayed, changed or cancelled, please contact us with more than 24 hours at this number: +34 636 450 998. Otherwise we won't be able to guarantee your transfer. Please, see in Latin America course description, special package and conditions for Latin America destinations

# Application form

## Travel and Medical Insurance

Students are advised to get their own medical insurance before departure. ENFOREX can provide insurance:  YES Nº OF WEEKS .....  NO

### Accommodation

If you would like us to arrange your accommodation, please indicate your preferences below:

<input type="radio"/> HOST FAMILY	<input type="radio"/> Single room	<input type="radio"/> With no meals
<input type="radio"/> PREMIUM HOST FAMILY	<input type="radio"/> Double room	<input type="radio"/> With Breakfast (Bed & Breakfast)
<input type="radio"/> STUDENT RESIDENCE & GUEST HOUSE	<input type="radio"/> Double room for single use	<input type="radio"/> With Breakfast & Dinner (Half board)
<input type="radio"/> SHARED APARTMENT	<input type="radio"/> Triple room	<input type="radio"/> With Breakfast & Lunch & Dinner (Full Board)
<input type="radio"/> PREMIUM SHARED APARTMENT	<input type="radio"/> Shared room, with whom? .....	
<input type="radio"/> PRIVATE APARTMENT	Notes .....	

City/School A. .... Arrival day/month/year A. .... / ..... / ..... Departure day/month/year A. .... / ..... / .....  
 B. .... B. .... / ..... / ..... B. .... / ..... / .....  
 C. .... C. .... / ..... / ..... C. .... / ..... / .....

Do you mind pets?  Yes  No Do you smoke?  Yes  No Do you mind a family who smokes?  Yes  No

Is there anything else we need to know (diets, medical problems, allergies, dislike of pets) in order to help us find you a suitable family? .....

Laundry is included in the home stay accommodation in Spain. A deposit is required for accommodation in apartments and residences. Water and electricity are included in the fees. We will also send you instructions on how to reach your accommodation by public transport along with confirmation of your booking. You should arrange to arrive on Sunday PM and leave on Saturday AM. If you arrive earlier or depart after the designated times, there will be extra night charges. You should also advise your host family or the school of your estimated time of arrival. Every effort will be made to arrange accommodation as requested. However, this cannot be guaranteed in the case of late bookings.

### Payment

To confirm your booking a deposit of 250 € deductible from the total (NON REFUNDABLE) must be paid either to ENFOREX or to our local representative. This deposit is not an additional cost. The remaining fees must be paid at least three weeks before arrival. Courier express mailing, please add 110 €. No course fees will be refunded after the course has started (Cancellation policy is available in our general price list). For cancellations please see the general conditions attached.

#### HOW TO PAY

Please indicate how you would like to pay.

Bank transfers are made payable to IDEAL EDUCATION GROUP, S.L.

#### ALL BANK CHARGES ARE PAID BY THE SENDER

..... bank transfer\* ..... to our representative  
 ..... Visa or Master Card

WHAT TO PAY	€ EUROS or US \$
Application fee .....	
Tuition .....	
Accommodation .....	
Health insurance .....	
Airport Transfer .....	
Extra days .....	
Others .....	
TOTAL COST .....	
Minus DEPOSIT (250€) .....	
TOTAL DUE .....	

**BANK ACCOUNT (€) EUROS**  
 Bank name: LA CAIXA Swift Code & BIC: CAIXESBBXXX  
 Account name: IDEAL EDUCATION GROUP, S.L.  
 IBAN number: ES97-2100-5641-0402-0001-1400  
 Account number: 2100-5641-0402-0001-1400  
 Branch Address: Conde Duque, 22 - 28015 Madrid • SPAIN

\* Please FAX to us a copy of the wire transfer with your name clearly marked.

Fill this out ONLY if you are paying by VISA or Master Card.

VISA  MASTER CARD

(Transactions with other credit cards are not possible)

Name of holder: .....

ID/Passport of holder: .....

Credit Card Nº: .....

Expiration Date: ..... / ..... / .....

ID credit card security number on the back (CVV): .....

Total amount enclosed or authorized for charge: ..... €

AUTHORIZED SIGNATURE:

I agree with all the ENFOREX conditions.

SIGNATURE OF STUDENT:

Date of application: ..... / ..... / .....

Local Representative

Please note that payments by Credit Card in US \$ will be charged in Euros to the current exchange rate.

## How can I register for a course at ENFOREX?

You can find the registration form in the previous pages, at our website, [www.enforex.com](http://www.enforex.com) or request it by e-mail: [info@enforex.es](mailto:info@enforex.es)

Once you complete this form in capital letters you may send it by mail, e-mail, or fax:

Central Head Office: **ENFOREX Escuela de Español para Extranjeros C/ Alberto Aguilera, 26. 28015 Madrid (Spain) Phone: (+34) 91 594 37 76**

**E-mail: [registration@enforex.es](mailto:registration@enforex.es)**

**Fax: (+34) 91 594 51 59**

Along with the form, you must also send a **deposit of the amount of 250€\*** in order to confirm registration. Please pay the deposit via: bank transfer or credit card (VISA or MASTERCARD, not AMERICAN EXPRESS). See the below section on "how to pay" for details pertaining to this process. All registrations that have not been paid or confirmed at least 3 weeks before the beginning of the program may be cancelled.

*\*The 250€ deposit will be deducted from the final invoice and is non-refundable*

## How can I pay for my SPANISH PROGRAM?

First, as already stated, you must send a 250€ deposit fee\* along with the completed registration form. If you prefer, you may pay up-front at this time for the complete course price (course + accommodation & any additional service). In any case, the complete program cost must be paid in full at least 3 weeks prior to the start of the program. You may pay the deposit and program fees by any of 2 ways:

- Send a bank transfer using the below information. Please do not forget to clearly make transfers payable to "IDEAL EDUCATION GROUP, S.L." include your personal information and the purpose of the payment and send a proof of the transfer by fax or e-mail.

### BANK ACCOUNT Euros

Bank Name: LA CAIXA  
Swift Code: CAIXESBBXXX

Account Name - BIC: IDEAL EDUCATION GROUP, S.L.

IBAN Number: **ES97-2100-5641-0402-0001-1400**

Account Number: **2100-5641-0402-0001-1400**

- Send us your VISA or MASTERCARD information via mail or fax using the aforementioned addresses, and please be sure to indicate the exact amount that you are authorizing us to charge to your credit card.

*\*The 250€ deposit will be deducted from the final invoice and is non-refundable*



## Cancellations / Changes

### Courses

- All program fees must be paid 3 weeks prior to arrival.
- The 250€ deposit will not be returned for cancellations made 3 weeks before arrival.
- A minimum of 4 weeks will be charged for cancellations made or noticed once the course has started or with less than 3 weeks before arrival.
- All refunds will have an administration charge of 10% (a minimum of 65€).
- All students who wish to cancel their program (course and/or accommodation) prior to their arrival should notify ENFOREX in writing by fax, e-mail ([registration@enforex.es](mailto:registration@enforex.es)), letter or telegram. Cancellations not received via one of the 4 aforementioned means will not be accepted.
- Once the chosen program has begun (Spanish course and/or accommodation), the student will not receive any type of refund (except in the cases of cancellation policy).
- ENFOREX cannot be held responsible for cancellations due to Act of God, health or personal problems.
- Cancellation fee after a Visa is issued is a minimum of 350€ or 35% of the total cost.
- Any change of accommodation, school or program after arrival will incur a fee of 125€ (subject to availability).
- Any break during the course of your program will incur the aforementioned fee (125€) however the accommodation must be paid in full for the original program length (subject to availability).

### High School Cancellations

- 250€ will be charged for any cancellation made with more than 3 months notice.
- A 2.000€ cancellation fee will be charged for the High School program with less than 3 months notice.
- Once the High School program has started no refund will be made.

### Summer Residential Program Cancellations

- No refund will be made once the program has started or the student has arrived in Spain.
- 25% of the course fee will be charged for cancellations made 4 weeks before arrival.
- 50% of the course fee will be charged for cancellations made 2 weeks before arrival.

## EMERGENCY

ENFOREX phone

**+34 636 450 998**

## Customer Service

**[help@enforex.es](mailto:help@enforex.es)**

## Guarantees and general conditions

- ENFOREX is a fully private enterprise and accredited center of the **INSTITUTO CERVANTES** in Alicante, Barcelona, Madrid, Marbella, Salamanca, Sevilla, Tenerife and Valencia.
- ENFOREX guarantees that all programs, accommodations, and complementary services described in the dates/prices brochure for the year 2010 are true (any and all special arrangements and/or agreements should be set in writing and signed by ENFOREX).
- The personnel in charge of airport pick-up and transportation to accommodation are insured, completely familiar with the area and know exactly where the students are to be dropped off.
- ENFOREX is a member of the following international organisations: FIYTO, NAFSA, ALTO, UNIÓN LATINA, AEEEM, AMACFE, FEDELE & AECAE.
- Our academic centers in Barcelona, Cádiz, Madrid, Marbella, Salamanca, Sevilla and Tenerife have received the Certificate of Quality in the Teaching of Spanish as a Foreign Language ("CEELE"), approved by the Philology Department of the University of Alcalá, the Association Eduespaña and by the Madrid Chamber of Commerce.
- ENFOREX guarantees a maximum of 10 students per classroom.
- The ENFOREX conditions do not apply to partner schools. Each partner school has its own conditions. For more information, please contact our Head Office.
- Students should be aware that they may appear in ENFOREX's promotional materials or photos.
- The published offers cannot be accumulated. All offers are subject to availability. There will be no changes made to bookings that have been received prior to the promotion. All offers and promotions will be applied at the time of booking. Discounts that became available after the first enrollment are not valid.
- In the exceptional case that there is only 1 or 2 students enrolled on a course in the same level group, the number of classes per week will be reduced slightly.
- Any complaints need to be given in writing and within the first 24 hours. Otherwise students will lose the right to any compensation, refund or changes. ENFOREX will accept any suggestions or requests only on an information level and to improve our services.

### Accommodations:

- For registrations received a week or less prior to the beginning of a course, ENFOREX does not guarantee the type of accommodation desired and requested by the student due to the fact that priority is given to those students who have registered further in advance.
- In the event that a student is not satisfied with the assigned accommodation and he/she is rightfully justified in his claim, he/she will be allowed to change to another accommodation of the same type (3 changes maximum) and should let his/her wishes be known to the person in charge during his/her first week of staying in the program.
- All students should inform ENFOREX or the host family in advance of their approximate time of arrival. In the event that one of the previously mentioned parties is not contacted, ENFOREX will not be held responsible for greeting or picking up the student upon arrival.
- When a student enrolled in a Spanish course requires accommodation for a family member or friend, ENFOREX does not guarantee said accommodation due to the fact that other ENFOREX students have priority regarding the accommodations.
- If a student decides that he/she wants to postpone or take a break from any program for unjustified personal reasons, he/she will lose any right to a monetary refund, and the course will not be made up.

### Airport pick-up services:

- The flight information (place, date, hour and flight number) must be confirmed in writing at least one week prior to arrival. Otherwise, ENFOREX will not be held responsible for picking up the student at the airport and there will be no refund.
- If the student cancels the airport pick-up service less than one week prior to arrival, he/she will lose his/her right to a refund of the cost of said service.
- In the event of any delay or changes in flight information without previous notification, ENFOREX will not be held responsible for picking up the student at the airport.

## Useful INFORMATION

### Visas for Spain:

- Citizens of countries belonging to the European Union do not need a Visa to enter Spain.
- Students coming from other countries should obtain information regarding the requirements for obtaining a VISADO (VISA) at their nearest Spanish Embassy or Consulate. The certificates that credit and confirm the enrolment in a Spanish program at ENFOREX can only be signed, sealed and sent by people authorized by ENFOREX, who will not be held responsible for rejected Visa applications due to the fact that these documents do not have any official power and merely serve as confirmation of a course in one of our centres. Such documents will only be sent to cover the amount of course time initially contracted by the student. ENFOREX will send out, free of charge and to any student who asks for them, the following documents (if and only if the total cost of the program has been paid):
  - Confirmation of the Spanish program chosen by the student.
  - Invoice for the total cost of the program in question (course + accommodation).
- In the event that the student should urgently need the originals of any of these documents, ENFOREX will send them and charge the cost of the express mail to the student (110€).
- If student visa is rejected ENFOREX will charge the student 100€ per invitation letter sent, the 250€ deposit and any additional basic costs. The student will be obliged to show ENFOREX a clear copy of the original formal proof of the rejected visa in order to receive the refund. If this copy is not received by ENFOREX, 100% of the cost of the program will be charged.
- Any refund from ENFOREX will have a 10% charge.

### Optional Insurance:

- Students are not covered for any illnesses, accidents, loss of personal property (neither at their accommodation nor in or out of the classroom). ENFOREX recommends the use of an optional insurance, which is available to all students who wish to contract it.

### Agreement:

Upon signing the registration form or paying the course fees, the student accepts all the conditions described above. If, under any circumstances uncontrollable by ENFOREX, the prices of accommodations go up, ENFOREX will notify the student ahead of time of said changes. This price list replaces the previously existing one and is valid from 1<sup>st</sup> January 2010 until 31<sup>st</sup> December 2010 for all programs taking place between these two dates. ENFOREX is not responsible for typographical errors and/or misprints contained in this brochure.



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